



PHENIX CITY
Alabama

BUILDING DEPARTMENT

1119 Broad Street | Phenix City, AL 36867 | Ph: 334-448-2740 | Fx: 334-448-2742 | phenixcityal.gov

JASPONICA G. FLORENCE
At Large / Mayor Pro Tem

STEVE BAILEY
Councilmember District 1

EDDIE N. LOWE
Mayor
WALLACE B. HUNTER, City Manager
SHANNON DAVIS, City Clerk
RAY ROGERS, Chief Building Official

VIKEY C. GREEN
Councilmember District 2

ARTHUR L. DAY, JR.
Councilmember District 3

BID FORM

THIS IS AN INQUIRY - NOT AN ORDER

Date: August 14, 2026 Bids Close On: September 17, 2026 Time: 10:00AM EST.

Bids to be delivered to: **Purchasing Agent, City of Phenix City, Alabama, 601 12th Street, Second Floor, Phenix City, Alabama 36867**

Please quote us prices on the articles or services listed below. The right is reserved to accept or reject all or any part of your offer, and to accept the offer the City Council considers the most advantageous to the City. Any suggestions as to quantity to secure a better price are welcome.

Item No.	Quantity	Item	Unit Price	Total
		SEE ATTACHED		

BIDS MUST BE RETURNED IN A SEALED ENVELOPE TO THE ADDRESS ABOVE. MARKED: BID # Pickleball Pavilion & Bathroom 2026-1

IF YOU MAIL YOUR BID BY FED EX OR AIRBORNE, ETC., PLEASE WRITE ON THE ENVELOPE ALSO: BID # Pickleball Pavilion & Bathroom 2026-1
NO BIDS WILL BE ACCEPTED AFTER 9:30AM EST, ON THE BID OPENING DATE. PLEASE NOTE THAT THE TIME IS EASTERN (GEORGIA).
BIDS WILL BE OPENED AT THE **COUNCIL CHAMBERS IN THE PUBLIC SAFETY BUILDING** LOCATED AT **1111 BROAD ST., PHENIX CITY, ALABAMA.**

FOR ADDITIONAL INFORMATION, CALL: Ray Rogers, Chief Building Official (334) 448-2740

GENERAL CONDITIONS OF BIDDING - READ CAREFULLY

- Quote on alternates if unable to furnish items listed. State on face of bid exactly what you are furnishing. (Brand or Manufacturer's Name).
- Any catalog, or manufacturer's reference in this proposal is descriptive, but not restrictive, and is used only to indicate type and grade.
- Furnish specifications on all items bid.
- The City of Phenix City is exempt from all Federal Excise Taxes. DO NOT include tax in your bid price or invoice.
- PRICE MUST BE ITEMIZED. The City of Phenix City reserves the right to award item or total bid.
- ALL bids must be quoted f.o.b. Phenix City.
- In case of a discrepancy between the unit price and the extension, the unit price will be taken.
- Due to legal requirements of the City for processing payments, cash discounts should be quoted ten days after end of month, when possible.
- In the event no bid is to be submitted note same on invitation and return with the general provisions included herein. Also advise whether future invitations for type of supplies or services covered by the inquiry are desired.
- The successful bidder will be required to have all applicable state and city business licenses.
- This original request for proposal, along with any attachments, **MUST BE SUBMITTED IN DUPLICATE.**
- A 5% bid bond or cashier's check must be submitted with all bids.

The undersigned hereby offers to furnish and deliver the articles or services as specified above at the prices and terms there stated and in strict accordance with the specifications and general conditions of bidding, all of which are made a part of this offer. This offer is not subject to withdrawal.

Delivery can be made _____ Cash discount _____ % _____ Days

Name of Business _____

By: _____
Authorized Representative - **Must sign by hand**

Business Telephone: _____



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NOTICE FOR BIDS PICKLEBALL PAVILION & BATHROOM 2026-1

The City of Phenix City, Alabama will accept bids for the Moon Lake Pickleball Pavilion & Bathroom located at 1102 36th Street, Phenix City, AL 36867. PDF files of the bid documents will be e-mailed to each bidder upon request. Please call (334) 448-2740 or e-mail building@phenixcityal.gov to request PDFs. Partial sets will not be e-mailed.

The project is to construct a 20x20 Pavilion and a 20x10 Bathroom for the Moon Lake Pickleball Courts.

The proposal should be hand delivered or mailed in a clearly marked sealed envelope to the following:

City of Phenix City
Attn: Finance Department – Purchasing Agent
Pickleball Pavilion & Bathroom Bid
601 12th Street
Phenix City, AL 36867

The proposal should include the following:

1. The Bid Amount
2. An estimated construction schedule timeline
3. Copy of the required Bid Bond
4. Copy of State of Alabama General Contractors License

Each bidder must hold an Alabama General Contractors License.

Before construction begins contractor and all subcontractors will be required to hold a Phenix City Business License.

A 5% bid bond must accompany your bid. Any bid, which does not have a bond at bid opening, shall not be considered.

Payment, in full, shall be awarded after the completion of a final inspection.

The right is reserved to accept or reject all or any parts of your offer and to accept the offer the City Council considers the most advantageous to the City.

The City of Phenix City is exempt from all federal excise taxes. Do not include tax in your bid price.

Closed bids should be submitted to the Purchasing Agent in the Finance Department located at 601 12th Street, Phenix City, AL. Bids would be accepted in the Finance Department until **9:30 AM on September 17, 2026**. Please write on sealed envelope: **PICKLEBALL PAVILION & BATHROOM BID 2026-1**.



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Please use the following bid tabulation:

	Vendor Name:	
	DESCRIPTION	TOTAL PRICE
1	1102 36 th Street (Pickleball Pavilion & Bathroom Bid)	