



City of **PHENIX CITY** Alabama

**RESIDENTIAL RENTERS QUARTERLY REPORTING FORM
(APARTMENTS ONLY)**

An original copy of this form and remittances must be submitted to the City of Phenix City Finance Department on or before the 15th day of the month following the end of each quarter (January, April, July, October). Failure to submit this form and remittance by the due date will result in a 15% penalty on the total amount due.

Reporting Period: FOR THE MONTHS OF _____ THROUGH _____, 20__

Owners Name: _____

- Individual
 - Partnership
 - Corporation
 - Other _____
- (Address)
- (City) (State) (Zip)

SECTION A

COMPLETE THIS SECTION IF, APARTMENTS ARE LOCATED INSIDE THE CITY LIMITS

Property Address _____

- (1) Number of units
- (2) Income received from rental units \$ _____
- (3) Amount of Remittance (1.5% of Line (2)) \$ _____
(Multiply Line (2) by .015)

SECTION B

**COMPLETE THIS SECTION IF, APARTMENTS ARE LOCATED OUTSIDE THE CITY LIMITS
BUT WITHIN THE POLICE JURISDICTION**

Property Address _____

- (4) Number of units
- (5) Income received from rental units \$ _____
- (6) Amount of Remittance (.75% of Line (5)) \$ _____
(Multiply Line (5) by .0075)

TOTAL AMOUNT DUE (Add Lines 3 and 6) \$ _____

Signature _____

Date _____

All payments should be made payable to **The City of Phenix City, Alabama** and mailed to **601 12th Street, Phenix City, Alabama 36867**